

---

# TUESDAY TECH TIPS

---

A weekly update of real estate related tech news and tips

---

## Need a change?

---

If you are a real estate agent in the Danville, San Ramon, Alamo, Diablo and Dublin area and you'd like to work with a broker that "gets" technology, come and talk with me!

I am the manager of Berkshire Hathaway Home Services Drysdale Properties offices in San Ramon and Danville. Let's explore the possibilities!

## The Blog

---

For the past 9 years I have been publishing a weekly blog for real estate professionals. Each week I find some new app, software program or some new gadget that I think will be helpful to you in your business. Occasionally, I slip in a little sales training that I think you would find useful too.

And on rare occasions I publish a rant about something that rubbed me the wrong way. Check it out:

<http://www.RealtyTechBytes.com>



## Three Books to Read to Supercharge the Rest of the year!

As I write this, it's the first day of July, which means the year is half gone! It seems like the year is flying by! The fact that the year is at the halfway point has caused me to wonder if you are halfway to the goals that you set for yourself at the beginning of the year.

Well are you? If not, it might be because of procrastination or fear. Let me recommend three books that will help get you on track for the balance of the year.

### **Don't Sweat the Small Stuff...and It's All Small Stuff by Richard Carlson**

Life is dynamic; however, too much of its busyness may sometimes leave you overwhelmed by the stresses, the hustles and bustles that go along with it. Dr. Carlson, American psychotherapist and renowned "happiness-specialist", tells you to pause for a while and take a few deep breaths. He reminds you to leave behind the trivial things — the small stuff — that cause you anxieties. His book offers



## Here are some useful Links

*(For when I can't be there)*

### *TopProducer Help*

<http://www.topproducer.com/campus/top-producer/top-producer-help>

### *zipForms Help*

<https://www.youtube.com/user/zipLogix/featured>

### *DocuSign Help*

<https://support.docuSign.com/>

Did someone give you this newsletter? Would you like to receive your own copy by email?

If so, go here to subscribe:

<http://RealtyTechBytes.com/SignUp>

**Please share this newsletter with your friends!**

100 meditations that will make you live a happier and stress-free life.

## **The 7 Habits of Highly Effective People by Stephen R. Covey**

Believing that essential changes in life must be embraced effectively, American educator and speaker Covey in his book, advises that in order to do this, you must also change your perceptions. He delineates 7 habits that will make you come to terms with your inner self, on top of getting along well with others as you enjoy inward and outward success. These 7 tips which he expounds on in his best-selling book, are to be proactive; begin with the end in mind; put first things first, think win-win; seek first to understand, then to be understood; synergize; and sharpen the saw.

## **The Power of Positive Thinking by Norman Peale**

Considered as one of the originators of “positive thinking”, Peale discloses through his book some tips that would make your life more satisfying. He gives practical guidelines that would make you put your ideas and inspiration into concrete actions. He says that the key to happiness is something anybody can do: “Keep your heart free from hate, your mind from worry. Live simply, expect little, give much. Scatter sunshine, forget self, think of others.”

These are but a few of the widely-known highly-motivating self-help books you can browse through when you feel like drawing inspiration from within yourself seems not enough. Go read a few, be motivated, and perhaps next time, your book about life is the one being read by people who once felt like you do now.